

Installation Nextcloud for Windows

1. Client download

Download windows client at <https://nextcloud.com/install/#>.

- Click on „Download for desktop“
- Click on „Windows XXX“ (XXX represents the windows version)
- Save file „Nextcloud-XXX-setup.exe“ / XXX represents the Nextcloud software version)

1.a)



Desktop

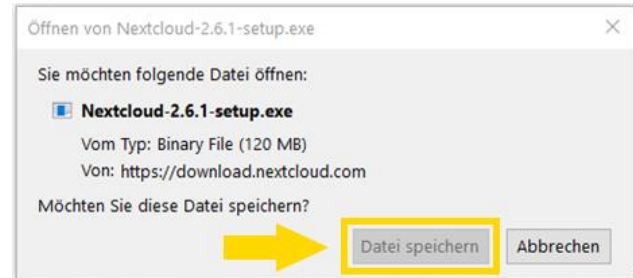
Connect to your Nextcloud with our clients for Windows, macOS and Linux.



1.b)



1.c)

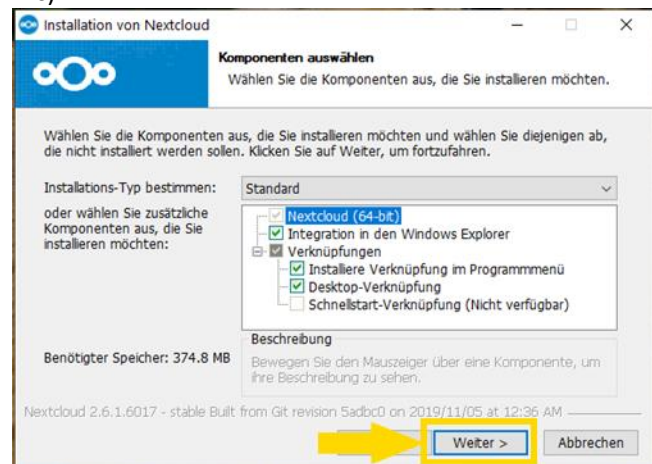


2. Client installation

Double click on the saved file in your download folder. You need to be an administrator to install the software.

- Double click on „Nextcloud-XXX-setup.exe“
- Start the installation with clicking „Weiter“
- Continue the installation with clicking „Weiter“
Optional: Decide if you want a desktop shortcut.

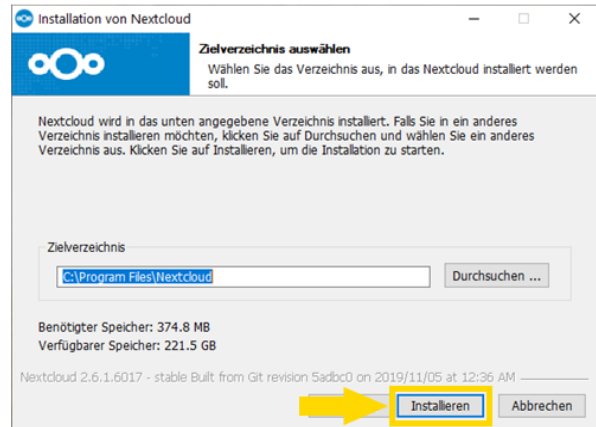
2.c)



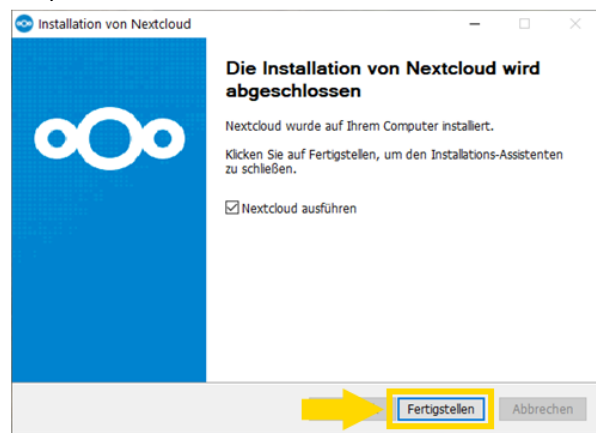
Installation Nextcloud for Windows

- d) Confirm the installation directory by clicking on „Installieren“
- e) **Wait** until the installation is complete.
- f) Click on „Fertigstellen“ to complete the installation.

2.d)



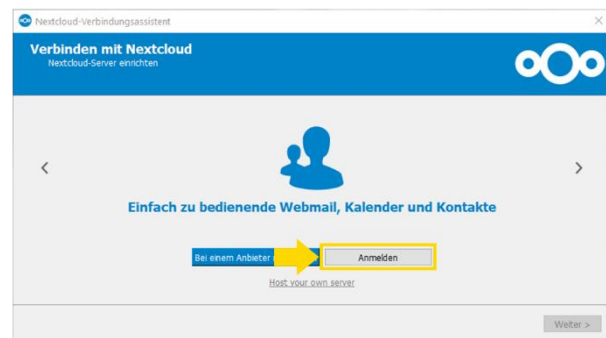
2.f.)



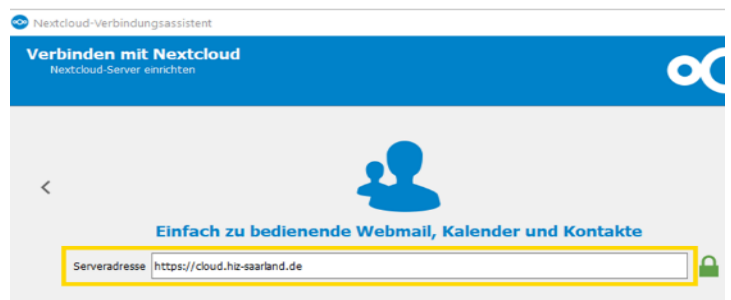
3. Connect client and account

- a) The program opens automatically. If not, click on "Nextcloud" under the letter "N" in the start menu.
- b) Click on "Login" to connect to the hizCloud
- c) Type in: <https://cloud.hiz-saarland.de> and click on „Weiter“.
- d) Click on "Reopen browser". Now your standard browser will open, and you will have to enter your login data.

3.b)



3.c)



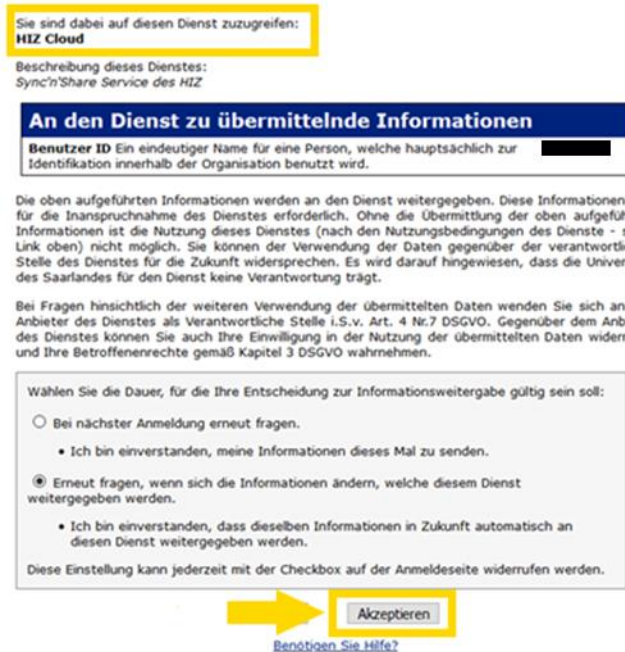
Installation Nextcloud for Windows

- e) Now log on to your home organization / university provider with your username and password.
- f) Confirm the "Information to be sent to this service" by clicking on "Accept".
- g) Grant access in your client with "Grant access".

3.e)



3.h)



3.i)

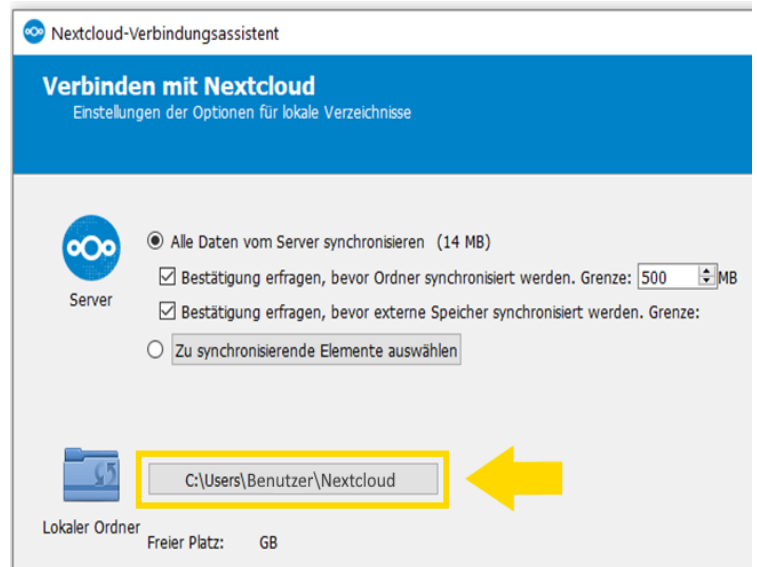


Installation Nextcloud for Windows

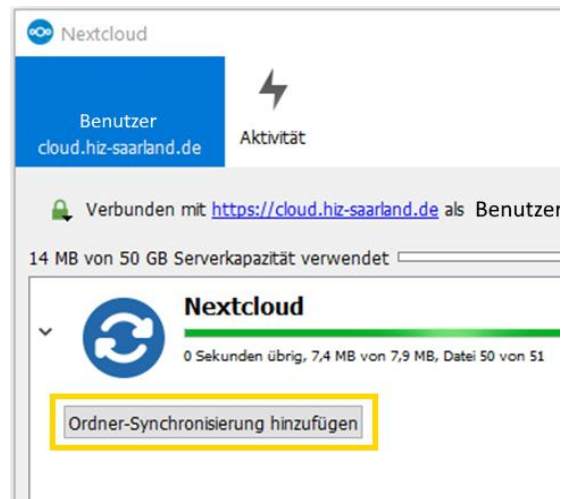
4. Client program configuration

- Select the folder on your pc that you want to synchronize to the hizCloud and click „Verbinden“.
- The data will be synchronized to the hizCloud now.
- Optional: Add any folders that should be synchronized to the hizCloud. Click on "Ordner Synchronisierung hinzufügen". Select the desired folders and click "Weiter".
- Close the dialog and the setup is completed.

4.a)



4.c)



IMPORTANT INFORMATION

To ensure that your data is always synchronized to the hizCloud, the client must be switched on and functional. You can see this by the green icon in the taskbar:



If the icon has disappeared or has a different color, please contact your administrator.